



## **DVVI Terms of Reference (ToR)**

### **Consultant for non-formal children and youth education in Community Learning Centres (CLCs)**

#### Background

DVV International is the German Adult Education Association. It has been supporting adult education and lifelong learning in Lao PDR since 2009, which meant, to a large extent, supporting the non-formal education sector, of which Community Learning Centres (CLCs) represent the lowest layer. In Nong and Sepon District (Savannkhet Province) DVV International established 24 CLCs ten years ago. With the support of the German “Kindermissionswerk - Die Sternsinger” DVV International has, together with the District Non-Formal Education Development Centres in Nong and Sepon, opened up 14 of them for youth and children in the past years.

In the current Sternsinger-funded project (3/22 - 2/24), DVV International aims at institutionalising activities for children and the youth through the development of a NFE handbook for (Educational) activities for children and youth and the establishment of a desk for children and youth activities within the NFE structures in the district capitals.

#### Objective:

The consultant is expected to support the above-mentioned process of institutionalisation through a needs assessment that identifies the needs with regard to children and youth activities in the CLCs, the development of a handbook that covers the main activities that were carried out in the target CLCs in the past DVV in projects and consultancy for the NFE district structures of how to establish a children and youth “desk” (appoint a responsible person etc.).

The expected outputs are thus as follows:

1. Short needs assessment on CLC activities for children and youth
2. Handbook for CLC managers and NFE district staff for the implementation of children and youth activities
3. Recommendations on how to make children and youth activities sustainable through the establishment of a “desk”

The work should be finalised by the end of June 2023. The maximum amount that is available for the task is 60.000.000 LAK.

#### Selection criteria:

The contractor will be chosen based on the following criteria:

- Experience in conducting similar consultancies (20 %)
- Methodological approach (25 %)
- Experiences in (non-formal) education in Lao PDR (25%)
- Budget (30 %)

Applications including a draft methodology, a CV of the involved staff and a proposed budget should be sent to the Regional Director of DVV International, Dr. Johann Heilmann by email ([heilmann@dvv-international.la](mailto:heilmann@dvv-international.la)) until 30<sup>th</sup> September 2022. Questions for clarification can be sent until 20<sup>th</sup> September 2022.