

# Terms of Reference (ToRs)

## 2020 Baseline Survey on the Limitations of NFE in Cambodia

### Background

DVV International is the Institute for International Cooperation of the Deutscher Volkshochschul-Verband e.V. (DVV), the German Adult Education Association. As the leading professional organization at the intersection of adult education and development cooperation, DVV International has committed itself to supporting lifelong learning (LLL) for over 50 years. DVV International provides worldwide assistance for the establishment and development of sustainable structures for youth and adult education. Since 2009, DVV International has worked in Lao PDR and Cambodia. Initially, we collaborated with our partners in Cambodia through our Country Office in Vientiane, Lao PDR. In 2017, we opened our Country Office in Cambodia.

How visible is Cambodia's NFE sector? The 2020 Baseline Survey on the Limitations of NFE in Cambodia seeks to answer this question at the macro-, meso- and micro-levels. Despite the plans to increase the budget for non-formal education (NFE) to two percent, Cambodia's NFE budget remains at mere 0.8 percent. For its Annual Plan 2020, DVV International thus intends to conduct one baseline survey that holistically assesses these limitations of the NFE subsector in Cambodia. The survey implications shall then be used to overcome these limitations sustainably.

The baseline survey shall, on the one hand, focus on DVV International's key NFE stakeholders at the macro- and meso-levels such as MoEYS's Department of Non-formal Education (DNFE):

- What are the reasons for the limited nature of the NFE budget compared with the budget for the formal education subsector?
- What is necessary to increase the global budget for the development of the NFE subsector?
- What is the NFE budget used for? Could it be used more efficiently?
- To what degree must the NFE subsector be subsidized to continue to work properly?
- What are the opinions of DNFE, POE or DOE officials about their impact on the communities?

On the other hand, data shall also be collected from within local communities at the grassroots:

- What NFE actors are involved at the meso-level?
- What do people in the communities know about NFE policies and action plans?
- What are the opinions of people in the communities about the work of NFE actors?

### Objectives

The objectives of the envisaged baseline survey are:

- to analyze the baseline survey results and create primary data clusters that show the interrelation of expectations, fears, disappointments, ideas, etc. of different NFE actors and communities
- to exhibit existing divergences between the officials' and civil society's understanding of NFE and to reduce these divergences,

- to discover areas of mismanagement and then re-define and standardize budget agendas to improve the future implementation of NFE activities,
- to create or upgrade existing NFE guiding principles, consultation or training programs, NFE policies and action plans based on the participants' or actors' needs.

### Possible indicators

Possible indicators of the envisaged baseline study project are:

- the quality of the target groups satisfaction with the purpose of the baseline study (e.g., the gained feeling of being cared for by authorities)
- the quality of the target groups' answers (e.g., prior knowledge; biases; etc.)
- the quantity and quality of the study samplings at the micro-, meso- and macro-levels (e.g. the sizes of the target populations; the years of NFE-related working experience of MoEYS officials; the proportion of PoE seats held by females; the CLC attendance rate of women; the percentage of NFE organizations that take part in community development projects; etc.)

### Expected Output

The successful bidder is expected to prepare a short inception report (2 – 3 pages) until 15th July after desk research outlining the further methodology. A comprehensive study report is to be submitted after approval of the inception report until the end of September including a power point presentation with the main findings to be given at DVV office thereafter.

### Expected Qualifications

The contractor/s shall provide the following qualifications:

- Extensive experience with project-related work (M&E, qualitative and quantitative data collection and assessment methods)
- Extensive experience with working in or for the education sector (NFE subsector experience is an asset)
- Ability to build positive relationships with macro-, meso- and micro-level stakeholders
- The ability to travel, particularly to remote areas
- Exemplary time management, communication and reporting literacy skills
- Fluency in English and Khmer

The maximum budget for the envisaged baseline survey is \$7,000.

Bidders shall e-mail their application including a cover letter, CV and short methodology and M&E proposals to Mrs. Vanna Peou, Country Director of DVV International Cambodia until 15<sup>th</sup> June, 2020 ([vannadvvcambodia@gmail.com](mailto:vannadvvcambodia@gmail.com)).

Questions may be sent until 31<sup>st</sup> May 2020 to the above-mentioned e-mail address.

In case of a worsening of the current novel coronavirus pandemic in Cambodia's communities, we will touch on the necessary safety measures and alternative data collection methods after the hiring process!